



[Date]

[Insert Recipient's Name]

[Insert Address]

[Insert City, State, Zip]

## Notice of Data Breach

Dear [Insert member name]:

PA Health & Wellness recently received a notice from our vendor, Accellion, that it was the victim of a cyber-attack. We are writing to let you know how this incident may have affected your personal information and, as a precaution, to provide steps you can take to help protect your information. We take the privacy and security of your personal information very seriously and we sincerely regret any concern this incident may cause you.

### ***Why Does Accellion Have My Personal Information***

[Business Unit] used Accellion to exchange data files with health care providers and other vendors that support our operations.

### ***What Happened***

On January 25, 2021, Accellion informed us that its file transfer platform was compromised by an unknown malicious party. The compromise allowed the malicious party to view or download our data files stored on Accellion's system from January 7 to January 25, 2021. Our investigation determined that your personal information was included in the data files involved in this incident. At this point, we are not aware of any fraud or misuse of your personal information due to this incident, but we are notifying you out of an abundance of caution.

### ***What Information Was Involved***

Your personal information involved in this incident may have included your name and one or more of the following types of information:

- Address
- Date of birth
- Insurance ID Number
- Health information, such as your medical condition(s) and treatment information

### ***What We Are Doing***

We have taken the following actions in response to this incident:

- Upon learning of this incident, we immediately activated our incident response plan and worked with Accellion to conduct our investigation. We analyzed the files involved in the incident so we could distribute notification to affected individuals as quickly as possible.
- Accellion is coordinating its incident response with law enforcement authorities, including the United States Federal Bureau of Investigation (FBI).
- We stopped using Accellion's services and removed all of our data files from its system.
- We reviewed our other file transfer service processes and tools to ensure they are not at risk to a similar attack.



### ***What You Can Do***

We have no reason to believe that your information has been used improperly, however, we want to be cautious. Please review the steps below you can take to protect your information.

- 1) We are providing you with one year of free identity protection service through **IDX®**. **IDX®** will help you resolve issues if your identity is compromised. Below are instructions on how to enroll in this service and a description of the benefits.
  - Enroll online at: <https://app.idx.us/account-creation/protect>
  - Enroll Toll Free: (866) 329-9984
  - Enrollment code: N2DS272LJB
  - Enrollment Deadline: July 30, 2021

Your one-year **IDX®** membership will include the following benefits:

- **Credit Monitoring.** Single bureau credit monitoring so you get notices when new information posts to your credit report.
  - **CyberScan Monitoring.** Dark Web monitoring of underground websites, chat rooms, and malware, 24/7, to identify trading or selling of personal information
  - **Identity Theft Insurance.** Identity theft insurance will reimburse members for expenses associated with restoring their identity should they become a victim of identity theft. If a member's identity is compromised, the policy provides coverage for up to \$1,000,000, with no deductible
  - **Fully Managed Identity Recovery.** **IDX®** fully managed recovery service provides restoration for identity theft issues, such as: account creation, criminal identity theft, medical identity theft, account takeover, rental application, tax fraud, benefits fraud, and utility creation.
- 2) Please review the "Information About Identity Theft Protection" reference guide, at the end of this letter, which describes additional steps you can take to help protect yourself, including recommendations from the Federal Trade Commission regarding identity theft protection and details about how to place a fraud alert or a security freeze on your credit file.
  - 3) Keep a copy of this letter for your records in case of any potential future problems with your health plan benefit or other records. Regularly review any statements you receive pertaining to your health plan benefits. If you see indications of any treatment or services that you believe you did not receive, please contact us immediately through our toll free Call Center number listed below.

### ***For More Information***

The security of your personal information is important to us and we sincerely regret any inconvenience this incident may have caused you. For more information, or if you have any questions about this incident, please contact our toll free Call Center at 1-866-330-9368.

Sincerely,

Christina Lennon  
Compliance Manager  
1-866-330-9368



## Information About Identity Theft Protection Guide

Contact information for the three nationwide credit reporting companies is as follows:

Equifax	Experian	TransUnion
Phone: 1-800-685-1111 P.O. Box 740256 Atlanta, Georgia 30348 www.equifax.com	Phone: 1-888-397-3742 P.O. Box 9554 Allen, Texas 75013 www.experian.com	Phone: 1-888-909-8872 P.O. Box 105281 Atlanta, GA 30348-5281 www.transunion.com

**Free Credit Report.** You may obtain a copy of your credit report, free of charge, once every 12 months from each of the three nationwide credit reporting companies. To order your annual free credit report, visit [www.annualcreditreport.com](http://www.annualcreditreport.com) or call toll free at 1-877-322-8228. You can also order your annual free credit report by mailing a completed Annual Credit Report Request Form (available from the U.S. Federal Trade Commission’s (“FTC”) website at [www.consumer.ftc.gov](http://www.consumer.ftc.gov)) to: Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348-5281.

**Security Freeze.** Security freezes, also known as credit freezes, restrict access to your credit file, making it harder for thieves to open new accounts in your name. You can freeze and unfreeze your credit file for free. You also can get a free freeze for your children who are under 16. If you are a guardian, you can get a free freeze for that person, too.

How will freezes work? Contact all three of the credit agencies – Equifax, Experian, and TransUnion. If you request a freeze online or by phone, the agency must place the freeze within one business day. If you request a lift of the freeze, the agency must lift it within one hour. If you make your request by mail, the agency must place or lift the freeze within three business days after it gets your request. You also can lift the freeze temporarily without a fee.

Don’t confuse freezes with locks. They work in a similar way, but locks may have monthly fees. If you want a free freeze guaranteed by federal law, then opt for a freeze, not a lock.

The following information must be included when requesting a security freeze (note that if you are requesting a credit report for your spouse, this information must be provided for him/her as well): (1) full name, with middle initial and any suffixes; (2) Social Security number; (3) date of birth; (4) current address and any previous addresses for the past five years; and (5) any applicable incident report or complaint with a law enforcement agency or the Registry of Motor Vehicles. The request must also include a copy of a government-issued identification card and a copy of a recent utility bill or bank or insurance statement. It is essential that each copy be legible, display your name and current mailing address, and the date of issue.

**Fraud Alerts.** A fraud alert tells businesses that check your credit that they should check with you before opening a new account. As of September 18, 2018, when you place a fraud alert, it will last one year, instead of 90 days. Fraud alerts will still be free and identity theft victims can still get an extended fraud alert for seven years.

**Federal Trade Commission and State Attorneys General Offices.** If you believe you are the victim of identity theft or have reason to believe your personal information has been misused, you should immediately contact the Federal Trade Commission and/or the Attorney General’s office in your home state. You may also contact these agencies for information on how to prevent or avoid identity theft. You may contact the Federal Trade Commission, Consumer Response Center, 600 Pennsylvania Avenue, NW, Washington, DC 20580, [www.ftc.gov/bcp/edu/microsites/idtheft/](http://www.ftc.gov/bcp/edu/microsites/idtheft/), 1-877-IDTHEFT (438-4338).



FROM



pa health  
& wellness.

**Reporting of identity theft and obtaining a police report.** You have the right to obtain any police report filed in the United States in regard to this incident. If you are the victim of fraud or identity theft, you also have the right to file a police report.