

Participant Advisory Committee
September 29, 2022

Internal Attendance Record (Quorum, if applicable = [# needed or NA])

(X = phone conference, P = in person attendance)

Sept	PHW Staff/Observers	Title
P	Greg Hershberger	Community Outreach Specialist, Committee Chairperson
P	Pamela Zuhan	Director, Quality Improvement
P	Crystal Giles	Supervisor, Grievance & Appeals
P	Joanna Lewis	Director, Operations
P	Heather Eilert	Manager, HEDIS Operations (Non-Clinical)
P	Susan Foster	Supervisor, Case Management
P	Dr. Davuluri	Medical Director
X	Ralph Ramos	Director, Quality Program Strategy
P	Curtis Knight	Community Healthcare Connector
P	Jessica Grindle	Marketing Analysis
P	Nichole Gilligan	Manager, Operations
X	Kay Gore	Manger, LTSS

External Attendance Record

(X = phone conference, P = in person attendance)

June	Name	Title
P	Darlene Sherman	LTSS Participant
P	Marlene Guzman	LTSS Participant
P	Stacy Steber	LTSS Participant
P	Julia A. Robins	LTSS Participant
P	Yasmine Maldonado	PA Health Management
P	Ed Butler	Office of Long Term Living – Employment
P	Cathy Caris	LTSS Participant
X	Anthony House	BH Provider

+Informational or Old Business

*Action Required

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P	Linzi Driver	Involve Dental
X	David Yadush	PH Provider

Agenda Item	Discussion	Decision (Approved or Denied)	Follow-up Action Needed (Date)	Responsible Party
I. Call to Order	Greg Hershberger called the meeting to order at 1:18 PM	N/A	N/A	Greg Hershberger
II. Announcements +	Roll call was conducted.	N/A	N/A	Greg Hershberger
III. Review/Approval of the Minutes	Greg Hershberger discussed that minutes are posted on our website and reviewed.	N/A	N/A	All
IV. New Business + A. COVID-19	Dr. Davuluri Covid 19 update-PHW is monitoring the disease things are coming down, and that is a good thing. Goal is to have these meetings and other meetings in person once it is safe because face to face is important. Encouraging vaccination and boosters shot. CDC guidelines are something we are pushing. Access is the limiting barrier.	N/A	N/A	
B. Fluvention	Susan Foster presented Fluvention and stated that the Flu season will be starting soon. There will be an integrated campaign with Covid booster and Flu vaccine. Flu and Covid vaccine can be done and are effective when given at the same time. Susan stated that September and October are typically the best time to get you vaccinations. At risk recommendation is for them to get the vaccine closer to the October time frame. The vaccines do diminish over time. Links for more information: https://www.cdc.gov/flu/about/index.html	N/A	N/A	

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C. HEDIS Operations	Please get your flu shot.			
	Mike Zimage present and first discussed how to stay healthy and to get the Annual Wellness Visit done. Participant Newsletter information regarding ER versus Urgent Care versus PCP visit. No questions.	N/A	N/A	
	D. Health Education Materials			
	<p>Greg presented on the marketing materials and getting Sleep and Staying hydrated are very important to a person's health. Also, getting into a routine for both bedtime and drinking water will help with your overall health. No questions at this time.</p> <p>Health Education Advisory Committee Concluded at 1:42 PM</p> <p>Participant Advisory Committee Started at 1:43 PM</p>	N/A	N/A	

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A. Complaints and Grievances Q2 2022	Crystal Giles reviewed the Q2 information and 3 complaints with 1 grievance in Q2. No questions.	N/A	N/A	
B. Customer Service	Joanna Lewis presented on Customer Service. Joanna presented on Participant and Provider incoming calls and how PHW met the metrics for Q2 2022. No questions.	N/A	N/A	
C. Transportation	Joanna Lewis Reviewed transportation information Are there any questions regarding transportation. No Questions.	N/A	N/A	
D. Employment	Ed Butler spoke about Pennsylvania’s Employment First Policy and the Five employment services. Ed is going to retire soon.	N/A	N/A	
E. CAHPS update	Rachael Heimbach reported on CAHPS Survey and what is entailed: Individual Measures, Global Ratings, and Results. Rachel	N/A	N/A	

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<p>A. Performance Improvement Project (PIP) – non-clinical</p> <p>B. Performance Improvement Project (PIP) – clinical</p>	<p>also went over a group discussion in regard to access to the community and what else can PHW do better to assist. There were no questions.</p> <p>This concluded the Participant Advisory Committee Meeting at 2:13 PM.</p> <p>The Board Advisory Committee meeting started at 2:14PM.</p> <p>Non-Clinical PIP Pamela Zuhan reviewed discharge, post-discharge, medication reconciliation prior to discharge, and 6 month follow up after a Nursing Home Transition has been established. She reviewed the measures and the tracking and trending from Q2, and also reviewed the findings. Question from Clinton, when being discharged from the hospital and needing help with financial education, has this been addressed. Answer, suggestion to put something out regarding a reminder for participants to remember to contact their service coordinators. No further questions.</p> <p>Clinical PIP Michael Zimage reviewed discharge, post-discharge, medication reconciliation prior to discharge, and 6 month follow up after a Nursing Home Transition has been established. He reviewed the measures and the tracking and trending from Q2, and also reviewed the findings. There were no questions.</p>	<p>N/A</p>	<p>N/A</p>	

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	impressed with that. This concluded the Board Committee meeting at 3:12 pm with a reminder that we could be in person in December for Q4.			
VII. Next Meeting Date +	December 2022 at 1:00 PM	N/A	N/A	N/A
VIII. Adjournment *	Adjournment at 3:12 PM	Adjourned	N/A	N/A

Respectively submitted,

Minutes prepared by (name & title): Greg Hershberger, Community Outreach Specialist	Signature:	Date: 10/1/22
Minutes approved by (name & title):	Signature:	Date: