

2022 Annual Training Requirement: Home & Community-Based Services (HCBS)

Transforming the Health of Our Community One Person at a Time

3/15/2022

Annual HCBS Training Requirement

HCBS Provider Types required to complete this training annually:

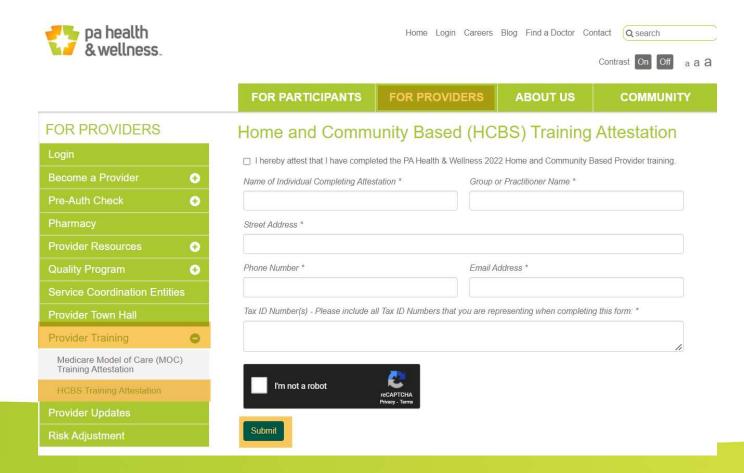
Adult Daily Living	Home Adaptations	Personal Emergency Response System (PERS)
Assistive Technology	Home Delivered Meals	Pest Eradication
Behavior Therapy Services	Home Health Aid Services	Physical Therapy
Benefits Counseling	Job Coaching	Residential Habilitation
Career Assessment	Job Finding	Respite
Cognitive Rehabilitation Therapy Services	Non-Medical Transportation	Specialized Medical Equipment and Supplies
Community Integration	Nursing Services	Speech and Language Therapy
Community Transition Services	Nutritional Consultation Services	Structured Day Habilitation
Counseling Services	Occupational Therapy	Telecare
Employment Skills Development	Personal Assistance Services	Vehicle Modifications
Financial Management Services		

Compliance with this Training Requirement will be tracked per Tax ID #: At least one person from each organization (Tax ID#) must complete this training annually.

Attestation must be completed to receive credit for completion.

HCBS Annual Training Attestation

https://www.pahealthwellness.com/providers/provider-training/hcbs-training-attestation.html



Annual HCBS Training Requirement

A copy of today's presentation is located in the "HANDOUTS" section of your GoTo Webinar Toolbar, along the left hand side of your screen.



Agenda:

- 1. The population being served through CHC
- 2. Service Coordination
- 3. Accessibility requirements
- 4. Medical Necessity
- 5. Information around Alzheimer's Disease and related dementias
- 6. Referral for mental health and drug, alcohol and substance abuse services
- 7. The diverse needs of persons with disabilities
- 9. PHW Policies against discrimination
- 10. Cultural, Linguistic and Disability Competency
- 11. Treating the populations served by PA Health & Wellness
- 12. Administrative processes
- 13. Provider & Quality Management related issues
- 14. PHW Utilization Review and Prior Authorizations
- 15. PHW Complaints & Grievances Process
- 16. Performance Improvement Plans
- 17. Dual eligibility for Medicare and Medicaid

Annual Training Schedule: www.pahealthwellness.com



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FOR PARTICIPANTS

FOR PROVIDERS

ABOUT US

COMMUNITY

FOR PROVIDERS

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Pharmacy

Provider Resources

Quality Program

Service Coordination Entities

Provider Town Hall

Provider Training

Statewide Provider Training/Orientation Webinars

Welcome to PA Health and Wellness. We thank you for being part of our network of participating physicians, hospitals and other healthcare professionals.

Note: When registering, you must use a valid email address and the TIN should be entered in XX-XXXXXXX format.

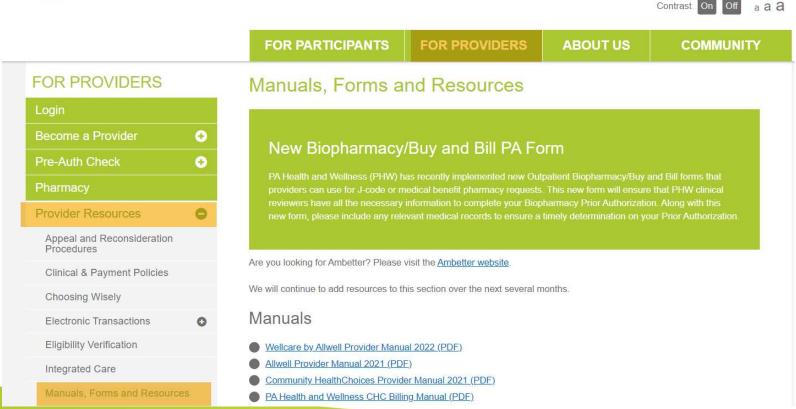
On Demand Webinars

Training at your finger tips! Access webinars anytime, anywhere by visiting one of our On Demand websites:

- PA Health and Wellness
- Wellcare by Allwell
- Ambetter from PA Health and Wellness
- Medicare: Model of Care 2021
- Required Model of Care Attestation

Provider Manuals: www.pahealthwellness.com





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Community HealthChoices (CHC)

Community HealthChoices (CHC) is Pennsylvania's mandatory managed care program for dually eligible individuals and individuals with physical disabilities — serving more people in communities, giving them the opportunity to work, spend more time with their families, and experience an overall better quality of life.

CHC uses managed care organizations to coordinate physical health care and long-term services and supports (LTSS) for individuals 21 years of age and older who are dually eligible for Medicare and Medicaid (dual eligible), qualify for Medicaid long-term services and supports (LTSS) because they need the level of care provided by a nursing facility, or both.

Want More Information?

- www.healthchoices.pa.gov
- www.enrollchc.com; CHC Provider Hotline at 1-800-932-0939

Long-Term Services and Supports (LTSS)

When a PHW CHC Participant (PTP) is nursing facility clinically eligible (NFCE) and qualifies for LTSS, PHW meets with the Participant to assess their needs through a **comprehensive needs assessment**.

As part of the comprehensive needs assessment, the Participant will get a **Service Coordinator** who will work with the Participant to create a **person-centered service plan (PCSP)**, which will include all of the services the Participant needs, whether or not PHW covers the services.

LTSS include services in the community and in nursing homes or other institutions, and help Participants live where they want to and also support where they want to work.

Comprehensive Needs Assessment

The comprehensive needs assessment includes a review of physical health, behavioral health, LTSS, caregiver, and other needs. The assessment will also include talking about preferences, goals, housing, and informal supports:

Situation	Timeframe for PHW Assessment	
Nursing facility clinically eligible (NFCE) but not getting LTSS at time of enrollment	Within 5 business days from start date	
PTP already has a PCSP and is getting LTSS.	Within 180 days from start date of CHC or within 5 days of a clinical eligibility redetermination	
PTP requests assessment	Within 15 days of request	
Last comprehensive needs assessment was 12 or more months ago	All PTP receiving LTSS must have a new comprehensive needs assessment at least every 12 months	
PTP has trigger event	Within 14 days of the trigger event or sooner based on health status/needs	

Role of the Service Coordinator (SC)

- The SC works with the Participant to create a PCSP and keep it up to date & get all the services and supports listed in the PCSP.
- SC will help Participants get both LTSS and other covered and non-covered medical, social, housing, educational, and other services and supports listed in the PCSP.

The Provider identified on the PCSP is responsible supervising, coordinating, and providing authorized services. The Provider will also work with Service Coordinator(s) to address necessary services and supports and participate in the PCSP to ensure continuity of the Participants' needs.

To contact a PHW Service Coordinator, please call 1-844-626-6813.

Person Centered Service Plan (PCSP)

The Person Centered Service Plan (PCSP) is a written plan for each Participant receiving LTSS. The PCSP addresses:

- How the Participant's physical, cognitive, and behavioral health needs will be managed
- How the Participant's LTSS needs will be coordinated

PHW will review and approve the PCSP and will notify the LTSS Providers selected that they are approved to provide the services and supports in the PCSP and the amount and type of service they should provide.

Providers cannot provide the LTSS services in a PCSP until they have the approval from PHW.

Prior Authorizations & Utilization Review

Submit your Prior Authorization requests <u>online</u> through the Secure Provider Web Portal: <u>Provider.PAHealthWellness.com</u>

Other methods of submitting Prior Authorization requests:

- <u>Call</u> the Medical Management Department at 1-844-626-6813
- <u>Fax</u> prior authorization requests utilizing the Prior Authorization fax forms located here: <u>https://www.pahealthwellness.com/providers/resources/forms-resources.html</u>
- PA Health & Wellness clinical staff will request clinical information minimally necessary for clinical decision making.

For questions regarding an authorization, contact PHW by phone, email (<u>authorizations_pa@pahealthwellness.com</u>) or via secure message in HHAeXchange.

Medically Necessary

Medically Necessary (also referred to as Medical Necessity) is defined as being compensable under the MA program and meeting any one of the following standards:

- That will, or is reasonably expected to, prevent the onset of an illness, condition, injury or disability
- That will or is reasonably expected to reduce or ameliorate the physical, mental or developmental effects of an illness, condition or disability
- That will assist the recipient to achieve or maintain maximum functional capacity in performing daily activities, taking into account both the functional capacity or the recipient and those functional capacities are appropriate of recipients of the same age.
- Will provide the opportunity for a Participant receiving LTSS to have access to the benefits of community living, to achieve person-centered goals, and live and work in the setting of his or her choice.

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Administrative Processes

PHW's administrative processes include but are not limited to Coordination of Benefits, timely filing, authorizations, Identification and referral for mental health, drug, alcohol and substance use services, PHW's Lock-In Program, and Encounter Data reporting, and more.

PHW's 2022 "PA Health & Wellness Administrative & Other Processes" webinar will be held on:

- July 27, 2022 at 10:00 AM
- https://attendee.gotowebinar.com/register/2321402619257178639

We also invite you to view a recording of our previous training below:

 Administrative & Other Processes – March 2021: https://attendee.gotowebinar.com/register/409570701167041036

Dual Eligibility: Coordination of Benefits

Providers will not have to obtain prior approval from PHW for Medicare covered services.*If PHW becomes the primary payer (non-covered service by primary, primary benefits exhausted, etc.), prior-authorization must be obtained timely from PHW.

Any other insurance, including Medicare, is always primary to Medicaid coverage. PHW, like all Medicaid programs, is always the payer of last resort.

Provider Responsibilities: Non-Discrimination

Network Providers are prohibited from intentionally segregating or discriminating against Participants in any way on the basis of race, color, creed, sex, religion, age, national origin, ancestry, marital status, sexual orientation, gender identity, language, MA status, income status, program participation, health status, disease or pre-existing condition, anticipated need for healthcare or physical or mental disability, except where medically indicated.

PA Health & Wellness will ensure that inclusiveness and fairness are a part of all of our activities. We will be proactive in our efforts to extend our services and programs to our Limited English Proficiency (LEP) Participants.

Provider Responsibilities: Accessibility Requirements

PA Health & Wellness follows the accessibility requirements set forth by applicable regulatory and accrediting agencies.

• PA Health & Wellness monitors compliance with these standards on an annual basis and will use the results of appointment standards monitoring to ensure adequate appointment availability and reduce unnecessary emergency room utilization.

Providers are required to comply with Americans with Disabilities Act (ADA) accessibility guidelines.

 Providers should also make efforts to provide appropriate accommodations such as large print materials and easily accessible doorways.

Provider Responsibilities: Cultural Competency

Cultural Competency within PA Health & Wellness is defined as the willingness and ability of a system to value the importance of culture in the delivery of services to all segments of the population. Cultural Competency is developmental, community focused, and family oriented.

The road to developing a culturally competent practice begins with the recognition and acceptance of the value of meeting the needs of our Participants.

PA Health & Wellness is committed to helping each Provider reach this goal to demonstrate **Cultural Competency**, **Linguistic Competency**, and **Disability Competency**.

Cultural Competency

PHW's 2022 "Cultural Awareness & Sensitivity" training will be held on April, 27, 2022 10:00am: https://attendee.gotowebinar.com/register/5475737652113894155

We also invite you to view a recording of our previous trainings below:

"Cultural Awareness & Sensitivity" - April 2021 here:
 https://attendee.gotowebinar.com/register/7576463468429757199

Alzheimer's Disease & Related Dementias

What is Dementia?

- Dementia is not one single disease
- Dementia is not a normal part of aging
- "Dementia falls under the umbrella term for loss of brain functioning that impairs thinking, emotions, and behavior." (Brawley, 2006, pg.18)
- Many are progressive and irreversible

Did You Know?

Dementia literally means "away from mind" and is used to describe a group of symptoms and behaviors (Care for You Inc., n.d.)

What causes Dementia?

- Damage to brain cells
- How the damage occurs differs from one type of dementia to the next

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Alzheimer's Disease & Related Dementias

PHW's 2022 "Understanding the Basics of Dementia" webinar will be held on September, 21, 2022 10:00am. Register here:

https://attendee.gotowebinar.com/register/1767437875410771214

We also invite you to view a recording of our previous "Understanding the Basics of Dementia" from September 2021 here:

https://attendee.gotowebinar.com/register/5058044179636600589

Complaints & Grievances

PA Health & Wellness recognizes that there are times when participants and providers may not be satisfied with a matter handled by PA Health & Wellness.

 Participants have the right to file a *complaint or grievance related to that matter, and Providers have a right to file a *dispute or appeal.

Who can file a Participant complaint or grievance?

- The Participant
- The Participant's designated authorized representative
- The Participant's Provider with written authorization from the participant to file the complaint on their behalf.

*This excludes claims reconsiderations or appeals.

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Complaints & Grievances

PHW Complaint and Grievance Unit

Phone: 1-844-626-6813

Fax: 1-844-873-7451

• Email: PHWComplaintsandGrievances@PaHealthWellness.com

Mailing address:

Attn: Complaints and Grievances Unit 300 Corporate Center Drive Suite 600 Camp Hill, PA 17011

For more details and forms related to the complaint, grievance, dispute or appeal process – please visit our website at www.pahealthwellness.com.

Quality Improvement Program (QIP)

Scope: To addresses the quality of clinical care and the quality of services provided to PHW Participants.

Provider's Role: Providers and practitioners are required to cooperate with Quality Improvement (QI) activities and allow PHW to use their performance data.

	Focus on Individuals	Whole Health	Active Local Involvement
	Priorities	Priorities	Priorities
•	Well-Coordinated, Timely, Accessible Care Delivery Participant Healthy Decisions Home and Community Connection Right Care, Right Place, Right Time Participant Engagement Provider Engagement Participant Satisfaction with Provider and Health Plan	 Meaningful Use of Data Prevent and Manage Top Chronic Illnesses Screen for Unmet Needs Remove Barriers to Care; Make It Simple to Get Well/Stay Well/Be Well Coordination of Care Across the Health Care Continuum LTSS Quality of Life 	 Local Partnerships Population Health Improvement Preventive Health and Wellness Opioid Misuse Prevention and Treatment Address Social Determinants of Health Health Equity/Disparity Reduction Multi-Cultural Health

Quality Improvement Program (QIP) & Performance Improvement Projects (PIPs)

- 1. PA Health & Wellness reviews and adopts an annual QI Program and Work Plan aligned with PA Health & Wellness' vision and goals.
- 2. The QI Department implements quality/risk/utilization management approaches to problem identification with the objective of identifying improvement opportunities.
- 3. PIPs, focused studies, and other QI initiatives are designed and implemented. Current PIPs include Strengthening Care Coordination and Nursing Home Transitions.
- 4. The Healthcare Effectiveness Data and Information Set (HEDIS)® is the primary set of measures used in QI activities.

Provider & Quality Issues

PHW hosts an annual webinar to present and discuss issues identified through Provider Relations, Provider Services, or through our Quality Management Process.

PHW's 2022 training will be held on May 25, 2022 at 10:00am:
 https://attendee.gotowebinar.com/register/8605579963950525196

We invite you to view a recording of our 2021 training at any time:

"Quality Management Processes and Issues & Provider Relations Issues" – July 2021: https://attendee.gotowebinar.com/register/2090469992850633228

To suggest topics to add to this upcoming webinar please email us at providertraining@pahealthwellness.com.

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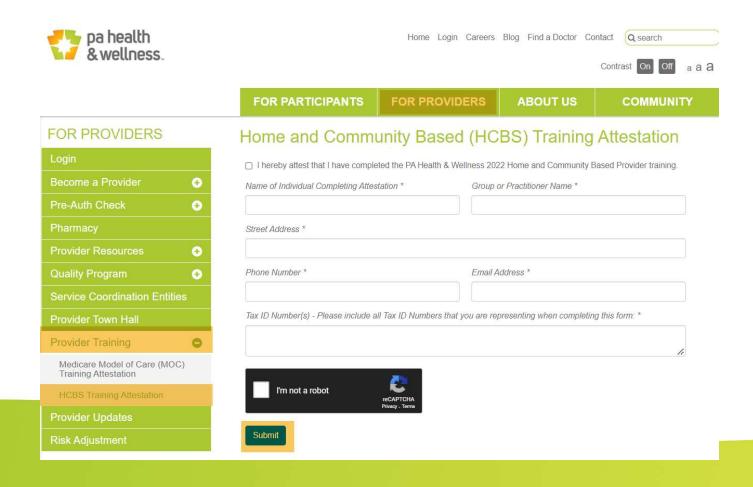


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Plan Contact Information

Provider Relations: PHWProviderRelations@PAHealthWellness.com

Provider Data Updates: PHWProviderData@PAHealthWellness.com

Provider Training: ProviderTraining@PAHealthWellness.com

Authorizations: Authorizations PA@PaHealthWellness.com

Complaints & Grievances: PHWComplaintsandGrievances@PaHealthWellness.com

Contracting: PHWContracting@PAHealthWellness.com

Critical Incident Reporting: <u>CIreports@PaHealthWellness.com</u>

Provider Services: 844-626-6813

Thank you for completing your annual training requirement!