

# Contract Initiation Form



Please complete and email this form, any supplemental information and a copy of your W-9 to:

[PHW\\_LTSSContracting@PaHealthWellness.com](mailto:PHW_LTSSContracting@PaHealthWellness.com)

<b>Requestor Name and Email:</b>	
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<b>Legal Provider Name:</b> (Name as it appears on the W-9)	
<b>Tax ID #:</b>	
<b>NPI #:</b>	
<b>Primary Street Address:</b>	
<b>City, State, ZIP:</b>	
<b>County:</b>	
<b>Medicare #:</b>	
<b>Medicaid #:</b>	
<b>Legal Notices Address:</b>	
<b>Legal Notices Email:</b>	
<b>ATTN:</b> (Individual Name and/or Title to whom Notice will be addressed)	
<b>Contract Signer Name and Title:</b>	

Please Check all that Apply			
<b>Contract Request for:</b>		Medicaid (Health Choices and Community Health Choices)	
		Medicare (AllWell)	
		Exchange (Ambetter)	
<b>Provider's Specialty:</b>			
	Durable Medical Equipment (DME)		Prosthetics & Orthotics
	Home Health Agency		Skilled Nursing Facility
	Hospice		LTSS (Home & Community Based Services)
	OTHER : _____		
	List DME Specialized Services or Products		

Home Health & Personal Assistance Services ONLY	
What are the servicing counties where you can accept referrals and have sufficient staff for coverage?	
<b>Staffing related:</b>	
a. What is your full time equivalent (FTE) staff count?	
b. How many FTEs are available on any given day including weekends or holidays?	
c. Are staff available to take split shifts in servicing county?	
Proficient in speaking a language(s) in addition to English? If so, what are the languages?	
Can a bariatric case or other specialized care (describe) _____ be supported if needed?	